

**MINUTES  
FOR THE REGULAR MEETING  
CALIFORNIA UNEMPLOYMENT INSURANCE APPEALS BOARD  
Docket No. 5614**

**Open Session**

The Appeals Board convened at 10:30 a.m., January 10, 2017, in Sacramento with Chair Marty Block presiding.

<b>1. Roll Call: <u>Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Marty Block, Chair	x	
Michael Allen, Vice Chair	x	
Ellen Corbett	x	
Robert Dresser	x	

**2. Approval of the Minutes:**

The December 13, 2016 Meeting Minutes, as amended, were approved unanimously.

**3. Chair's Report:**

Chair Block reported that he had the opportunity last week to start his training. He stated that some of the issues are new to him and challenging, and some are not. He thanked the AO ALJs and other staff for their help and commented that there are very talented people at the Board.

Chair Block further indicated that he has spent considerable time getting to know staff. He had one-on-one meetings with all the senior staff and a few other individuals. It has already occurred to him that he wants to have some type of strategic planning meeting focusing on technology. He thinks technology might be used to reduce cost and address certain security concerns. Chair Block suggested that in a month or two the Board might have a detailed briefing on technology issues, followed by a meeting with senior staff to exchange ideas.

**4. Board Member Reports:**

Vice Chair Allen thanked the Precedent Committee for their good work. He commented that the latest flow chart that was prepared for the precedent process was great.

Vice Chair Allen also commented on the budget materials prepared for this month's open session discussion. He expressed concern about changes that may occur over the next year with the federal budget. He observed that recessions do come back with regularity, and when those events occur, CUIAB should be fully prepared to hire needed staff. He suspects that CUIAB will have to pivot rapidly to address a precipitous increase in workload. He doesn't want CUIAB to be caught flat footed when and if the economy shifts.

**5. Public Comment:**

No public comment.

**6. Chief ALJ/Executive Director Report:**

Chief ALJ/Executive Director Gonzales reported that the Field Offices for the month of December failed to meet 30 and 60 day time lapse measures by a small margin. The case aging standard, however, was met. She mentioned that March 31 is the date on which all standards are measured. In anticipation, efforts are underway to equalize workload throughout the state. ALJs who were working on projects are being redirected to do more cases. The Presiding Judges are also going to be encouraged to hear cases. The main focus for the next couple of months is to make sure UI cases are being processed in a timely fashion.

**7. Chief ALJ of Appellate Operations, Elise Rose Report:**

Chief AO ALJ Rose reported that Appellate Operations in December was able to make all of the time lapse numbers and case aging measurements. She noted in this most recent weekly workload report that the 45-day time lapse is just at 50%, so AO is going to focus on getting out newer cases to make sure the 45-day standard is met.

Chief AO ALJ Rose reported that they have scheduled an AO meeting/training for January 17. They will be discussing a few different legal issues and planning future activities.

Chief AO ALJ Rose reported that the Precedent Committee is meeting that same afternoon.

**8. Chief Information Officer, Nick Dressler Report:**

CIO Dressler reported that CUIAB now has a contract with a vendor for the email migration. He will be meeting with the vendor next week to start the actual email migration for the new statewide email system. He will give another report at the next board meeting, but is hoping that by the end of February, CUIAB will be fully migrated into the new email system.

CIO Dressler reported that at the end of January there will be a minor release of eCATS that addresses some AO and FO functionalities. The release is scheduled for January 28.

**9. Chief Administrative Services, Robert Silva Report:**

No report.

**10. Information Items:**

Proposed 2017 Board Meeting Dates:

Chair Block asked if there were any conflicts with the second Tuesday at 10:30 a.m. of every month for the 2017 Board Meetings.

Vice-Chair Allen noted that the meeting time is fine, but occasionally things come up for a Board Member and they should try to be flexible with one another.

Chair Block agreed that as much flexibility as possible is good. A Board Member who knows there might be a conflict should let the staff know as soon as possible.

**11. Action Items:**

**Review and Approval of 2016-2017 Fiscal Year Budget:**

Chief Robert Silva gave a PowerPoint presentation on the proposed CUIAB Budget FY 2016/17 (See Attachment A).

Upon conclusion of the presentation, the Board voted unanimously to approve the proposed CUIAB Budget FY 2016/17.

**Closed Session:**

The Board adjourned Open Session at 10:43 a.m. The Board commenced a Closed Session at 10:45 a.m. Closed Session was adjourned at approximately 11:00 a.m.

**Open Session:**

The Board reconvened in Open Session at approximately 11:02 a.m. Chair Block reported that no votes were taken in Closed Session and that there was nothing further to report.

Chair Block adjourned Open Session at 11:04 a.m.