



CUIAB **myAppeal** - How to Register and Create a CUIAB **myAppeal** Account

California Unemployment Insurance Appeals Board (CUIAB)



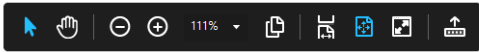
Training Navigational Tools:



Click on HOME icon to return to section's Table of Contents.



Use mouse scroll to next/previous page.



Located at bottom of slide are viewing tools, +/- to zoom, etc.

[Blue Text Links](#)

Blue text with underline – are potentially active hyperlinks to take you directly to sections within this training material.



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1. Navigate to the CUIAB myAppeal Online Portal

The CUIAB website is located at <https://cuiab.ca.gov/>.

Click on the **myAppeal** icon at the top-right corner of CUIAB website to start the registration process.

The screenshot shows the top navigation bar of the CUIAB website. On the left, there is a 'CA.GOV' logo and a home icon. On the right, there are links for 'Set Location', 'Select Language' (with a dropdown arrow), and 'Settings'. Below these are utility links: 'Board', 'Appeal Information', 'Statistics', 'Contact Us', and 'myAppeal'. The 'myAppeal' icon, which depicts a computer monitor with a play button, is circled in red, and a red arrow points to it from the right. Below the navigation bar is a video player area. On the left side of the video player is a photograph of a hearing in progress, with a judge seated at a long wooden table facing three individuals. On the right side of the video player, the text 'How to Prepare For Your Appeal Hearing' is displayed in white, with a 'Watch the Video' button below it. At the bottom center of the video player, there are three small white dots.



2. **myAppeal** Condition of Use Page

From the CUIAB **myAppeal** page, click on the white **Register** button within the **myAppeal** box.

CA.GOV

State of California
Unemployment Insurance Appeals Board

Board ▾ Appeal Information ▾ Statistics ▾ Contact Us ▾ myAppeal

CUIAB Online Services

Welcome to **myAppeal**.

As part of a continuous effort to provide increased accessibility, improved support, and timely due process for California's employers, unemployed, and disabled workers seeking to appeal their benefit or payroll tax determinations made by the Employment Development Department (EDD), the California Unemployment Insurance Appeals Board (CUIAB) has implemented a secured online public portal.

In order to create and register an account on the CUIAB public portal, you must have an active appeal and case number. Once you have filed an appeal with the EDD, the CUIAB will send an *Appeal Acknowledgement and Welcome Letter*, which notifies parties that the CUIAB has received the appeal and provides information necessary to create and register for a **myAppeal** account. Parties have an opportunity to register at any time, even after receiving the appeal hearing packet decision.

Please be advised that while the online public portal has been made available, only parties with active appeals assigned to the **Fresno**, **Oxnard**, **Orange County**, **San Jose**, and **San Diego** Offices of Appeals will be eligible to create a **myAppeal** account. The remaining CUIAB offices will be added throughout the remainder of 2023. For appeals assigned to other CUIAB offices, parties must continue contacting the CUIAB to obtain information regarding their appeal. Click on **Contact Us**, located at the top-right of this page for the latest contact information for each of CUIAB's respective offices.

myAppeal

SIGN IN

REGISTER

How to Register
PDF: [English](#) | [Español](#)
VIDEO: [English](#) | [Español](#)

How to Navigate myAppeal
PDF: [English](#) | [Español](#)

FAQs

myAppeal User Feedback



3. Register for a **myAppeal** Account

You will be redirected to a new webpage.

Click on the **REGISTER** button to create an account as:

- A **Claimant** with an existing case
- An **Employer** with an existing benefit or tax case

The following information is required to create and register an account:

- Active e-mail address
- Active case with the CUIAB
- Telephone number
- For Claimant Only:
 - Social Security Number
 - Date of birth
- For Employers Only:
 - Business EDD account number



* indicates required fields

*Email Address
jane.doe@cuiab.ca.gov

*Password

SIGN IN

REGISTER

[Forgot your password?](#)



4. Terms and Conditions

To proceed with the registration process, please:

- Read the Terms and Conditions.
- Check the box to confirm you have read and understand the terms and conditions.
- Click **NEXT** to proceed.



Register For CUIAB Account

1 Terms and Conditions — 2 Affiliation — 3 Registration

TERMS AND CONDITIONS

Please read through the entire Terms and Conditions before proceeding. Please note that fields marked with (*) are mandatory.

CUIAB is created by the Legislature in 1943, the California Unemployment Insurance Appeals Board (CUIAB) is an independent administrative court system for workers and employers seeking to challenge decisions made by the Employment Development Department (EDD). Appeals are the first opportunity for all parties to present evidence and tell their side of the story before an Administrative Law Judge (ALJ) and have that ALJ decide the case. The ALJ's decision may be appealed to a five-member Board appointed by the Governor and the Legislature. The Board's decision is final, unless overturned by the California Superior Court. If a party appeals, EDD's original decision is reviewed by an ALJ. The ALJ can overturn, agree with, or modify EDD's decision. The losing party can appeal the ALJ's decision to CUIAB's five-member Board, appointed by the Governor and Legislature. California is one of 47 states to offer this second level of review. The Board's decision is CUIAB's final decision. Workers and employers who disagree with CUIAB's final decision may appeal to the California Superior Court system, which is outside of CUIAB.

CUIAB's services are free to the participants, and do not require an attorney. The proceedings are funded almost completely by federal dollars (93%), with state special funds paying for costs related to disability and paid family leave cases (6.6%), and the state General Fund paying for less than one-half of one percent (0.4%) of the costs.

* I have read and understand all the above Terms and Conditions

 **Next**



5. Affiliation

This will bring you to the affiliation page.

Under Select Affiliation:

- Click on Select an Option drop down box.
- Select the appropriate claimant or employer option.
- Click **Next** to proceed.

Claimants - continue to **Step 6**

Employer - continue to **Step 7**

STATE OF CALIFORNIA
UNEMPLOYMENT INSURANCE APPEALS BOARD

LOG IN FORGOT PASSWORD ? REGISTER

Register For CUIAB Account

1 Terms and Conditions 2 Affiliation 3 Registration

AFFILIATION

To register for a new Account, please select your affiliation. Please note that fields marked with (*) are mandatory.

*SELECT AFFILIATION

Select an Option

- I am a Claimant with an existing case
- I am an Employer with an existing benefits or tax case

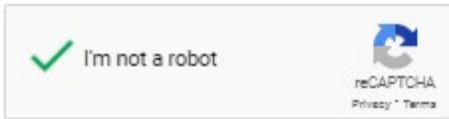
Next



6. Claimant Registration Form

When registering as a Claimant, information marked with an asterisk (*) must be provided.

Once the necessary information has been entered on the registration form, please proceed to the bottom section of the registration form, click on the box next to **I'm not a robot**, then click **SUBMIT**.



After clicking on the **SUBMIT** button, an **automatic confirmation email** will be sent to the email address provided during completion of the registration form.

Continue to **Step 8**

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LOG IN FORGOT PASSWORD? REGISTER

Claimant Registration

1 Terms and Conditions 2 Affiliation 3 Registration

ACCOUNT INFORMATION

To register for a new Account, please provide the following information. **You can only register an account if you have an existing case. Please enter your existing case number.** Please note that fields marked with (*) are mandatory.

*SELECTED AFFILIATION
I am a Claimant with an existing case

*CASE NUMBER
Please enter your existing case number

Your default "Preferred Mode of Communication" will be email. You can change it to US Mail anytime under your profile after completing the registration process.

*EMAIL
Your email address will be your username

*CONFIRM EMAIL

*CLAIMANT SSN
Please enter in format : XXX-XX-XXXX

*DATE OF BIRTH

*PHONE
Please enter in format : XXX-XXX-XXXX

I'm not a robot reCAPTCHA Privacy - Terms

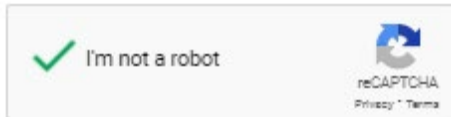
Back Submit



7. Employer Registration Form

When registering as an Employer, information marked with an asterisk (*) must be provided.

Once the necessary information has been entered on the registration form, please proceed to the bottom section of the registration form, click on the box next to **I'm not a robot**, then click **SUBMIT**.



After clicking on the **SUBMIT** button, an **automatic confirmation email** will be sent to the email address provided during completion of the registration form.

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LOG IN FORGOT PASSWORD ? REGISTER

Employer Registration

1 Terms and Conditions 2 Affiliation 3 Registration

ACCOUNT INFORMATION

To register for a new Account, please provide the following information. **You can only register an account if you have an existing case. Please enter your existing case number.** Please note that fields marked with (*) are mandatory.

* SELECTED AFFILIATION
I am an Employer with an existing benefits or tax ca... ▼

* CASE NUMBER
Please enter your existing case number

Please provide the EDD Employer Account Number for the employer account you want to connect to. If you do not have EDD Employer Account Number or do not know it, please contact CUIAB at (619) 614-4573 during normal working hours.

* EDD EMPLOYER ACCOUNT NUMBER

* EMPLOYER CONTACT FIRST NAME

* EMPLOYER CONTACT LAST NAME

Your default "Preferred Mode of Communication" will be email. You can change it to US Mail anytime under your profile after completing registration process.

* EMAIL
Your email address will be your username

* CONFIRM EMAIL

* PHONE
Please enter in format : XXX-XXX-XXXX

I'm not a robot reCAPTCHA Privacy Terms

Back Submit





8. Welcome to CUIAB

A “Welcome to CUIAB” email will be sent to the email address that was provided during completion of the registration form.

Click on the **link** included within the email to complete the account registration and password creation process.

Welcome to CUIAB



noreply@salesforce.com on behalf of CUIAB <appdev@cuiab.ca.gov>
To clmttest9@yopmail.com



Thu 4/21/2022 9:48 AM

We removed extra line breaks from this message.

Hi Martha,

Welcome to CUIAB! To get started, go to [https://myappeal.cuiab.ca.gov/login?
c=kmKDwg8rbp.u7d5nZmPLS5WzB7USDEXbG3C4hjD_rWgDXt5AZp4irDyFn_cqcyngM0AD3U468vLsgaDwEEkHbnL9uVQb1jnRss9ma
ZnM3zMbe3MDz0MF4Q8OFRnA9Xd6KoXKyXVnx_j2hNUEI_o5Scv4LXJPF.gW4z9XcWH82s0yFIGxn79a3bRW.kbpml4AOoyQDTi](https://myappeal.cuiab.ca.gov/login?c=kmKDwg8rbp.u7d5nZmPLS5WzB7USDEXbG3C4hjD_rWgDXt5AZp4irDyFn_cqcyngM0AD3U468vLsgaDwEEkHbnL9uVQb1jnRss9maZnM3zMbe3MDz0MF4Q8OFRnA9Xd6KoXKyXVnx_j2hNUEI_o5Scv4LXJPF.gW4z9XcWH82s0yFIGxn79a3bRW.kbpml4AOoyQDTi)

Username: clmttest9@yopmail.com

Thanks,
California Unemployment Insurance Appeals Board .



9. Password Creation

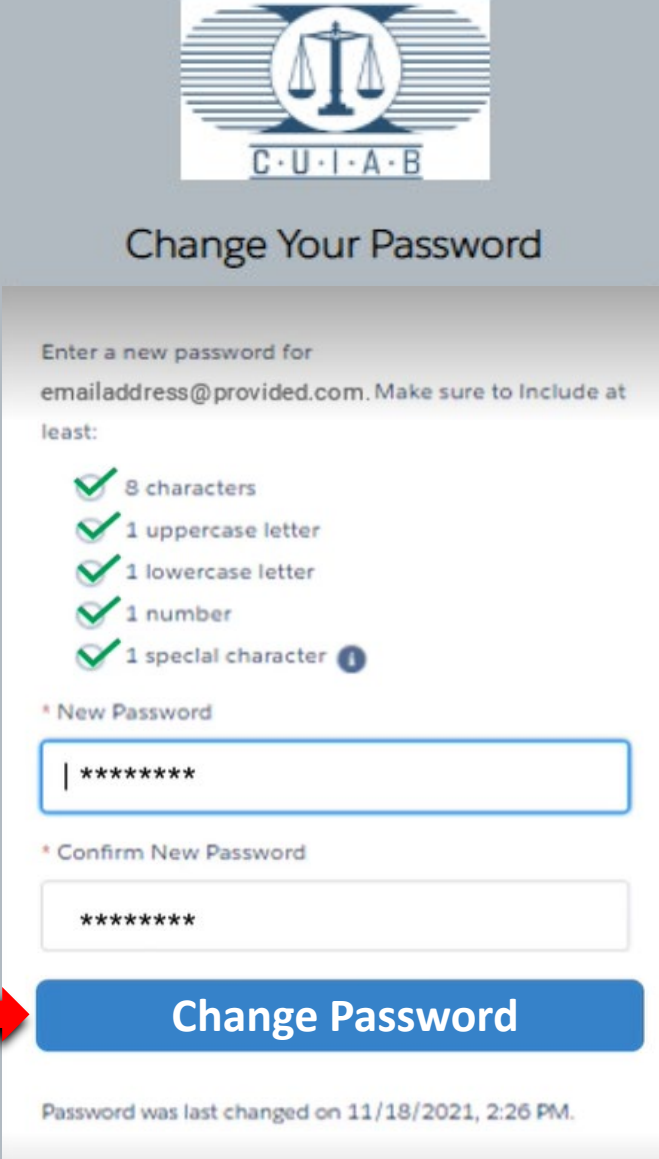
Passwords are case sensitive and must include:


- At least 8 characters
- 1 uppercase letter
- 1 lowercase letter
- 1 number and
- 1 special character

Enter and re-enter your new password to confirm.

Click on **Change Password** to create your new password.

Once submitted, you will automatically be directed to your **myAppeal** account.





Change Your Password

Enter a new password for emailaddress@provided.com. Make sure to include at least:

- ✓ 8 characters
- ✓ 1 uppercase letter
- ✓ 1 lowercase letter
- ✓ 1 number
- ✓ 1 special character ⓘ

* New Password

* Confirm New Password

Change Password

Password was last changed on 11/18/2021, 2:26 PM.



10. Congratulations!

You now have a CUIAB **myAppeal** account, which provides access to various self-service tools, including current case information and documents, the ability to upload and download electronic documents, and email updates and notifications.

STATE OF CALIFORNIA
UNEMPLOYMENT INSURANCE APPEALS BOARD

My Cases

Below is a list of cases where you have been identified as a party. You will be able to access the case for up to 90 days after the case is closed. For any further action, please contact CUIAB Customer Support at (619) 614-4573 during normal working hours

Enter full Case Number, SSN or EDD Account ID

Case Number	Your Affiliation	Hearing Date & Time	Case Status	Board Appeal Filing Deadline	Writ Filing Deadline	Case Retention Date	Action Request Menu
00045552	CLAIMANT	03/29/2021 02:00 PM	Closed				

Previous **1** Next

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