



# C.U.I.A.B. **myAppeal** - How to Register and Create a C.U.I.A.B. **myAppeal** Account

California Unemployment Insurance Appeals Board (C.U.I.A.B.)



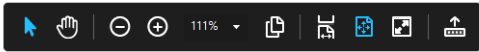
## Training Navigational Tools:



Click on HOME icon to return to section's Table of Contents.



Use mouse scroll to next/previous page.



Located at bottom of slide are viewing tools, +/- to zoom, etc.

### [Blue Text Links](#)

Blue text with underline – are potentially active hyperlinks to take you directly to sections within this training material.



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## 1. Navigate to the C.U.I.A.B. myAppeal Online Portal

The C.U.I.A.B. website is located at <https://cuiab.ca.gov/>.

Click on the **myAppeal** tab at the top-right corner of C.U.I.A.B. website to start the registration process.

Official website of the State of California

Select Language

Powered by Google Translate

State of California  
Unemployment Insurance Appeals Board

Board ▾ Appeal Information ▾ Statistics ▾ Contact Us ▾ **myAppeal** ←

How to Prepare For Your Appeal Hearing

Watch the Video ↗



## 2. myAppeal Condition of Use Page

From the C.U.I.A.B. **myAppeal** page, click on the white **Register** button within the **myAppeal** box.

You will be redirected to a new webpage to complete the registration process.

Official website of the State of California

State of California  
Unemployment Insurance Appeals Board

Board ▾ Appeal Information ▾ Statistics ▾ Contact Us ▾ myAppeal

## CUIAB Online Services


Welcome to **myAppeal**.

As part of a continuous effort to provide increased accessibility, improved support, and timely due process for California’s employers, unemployed, and disabled workers seeking to appeal their benefit or payroll tax determinations made by the Employment Development Department (EDD), the California Unemployment Insurance Appeals Board (CUIAB) has implemented a secured online public portal.

In order to create and register an account on the CUIAB public portal, you must have an active appeal and case number. Once you have filed an appeal with the EDD, the CUIAB will send an *Appeal Acknowledgement and Welcome Letter*, which notifies parties that the CUIAB has received the appeal and provides information necessary to create and register for a **myAppeal** account. Parties have an opportunity to register at any time, even after receiving the appeal hearing packet decision.

Please be advised that while the online public portal has been made available, only parties with active appeals assigned to the Office of Appeals in the **Bay Area, Fresno, Inglewood, Inland, Los Angeles, Orange County, Oxnard, Pasadena, Sacramento, San Diego, and San Jose** will be eligible to create a **myAppeal** account. The Office of Tax Appeals will be added in 2024. For appeals assigned to the Office of Tax Petitions, parties must continue contacting the CUIAB to obtain information regarding their appeal. Click on **Contact Us**, located at the top-right of this page, for the latest contact information for that respective office.

**How to Register**  
PDF: [English](#) | [Spanish](#) | [Vietnamese](#)  
Video: [English](#) | [Spanish](#)



**SIGN IN**

**REGISTER**


**How to Navigate myAppeal**  
[English](#) | [Spanish](#) | [Vietnamese](#)

**FAQs**

**myAppeal User Feedback**



### 3. Register for a **myAppeal** Account

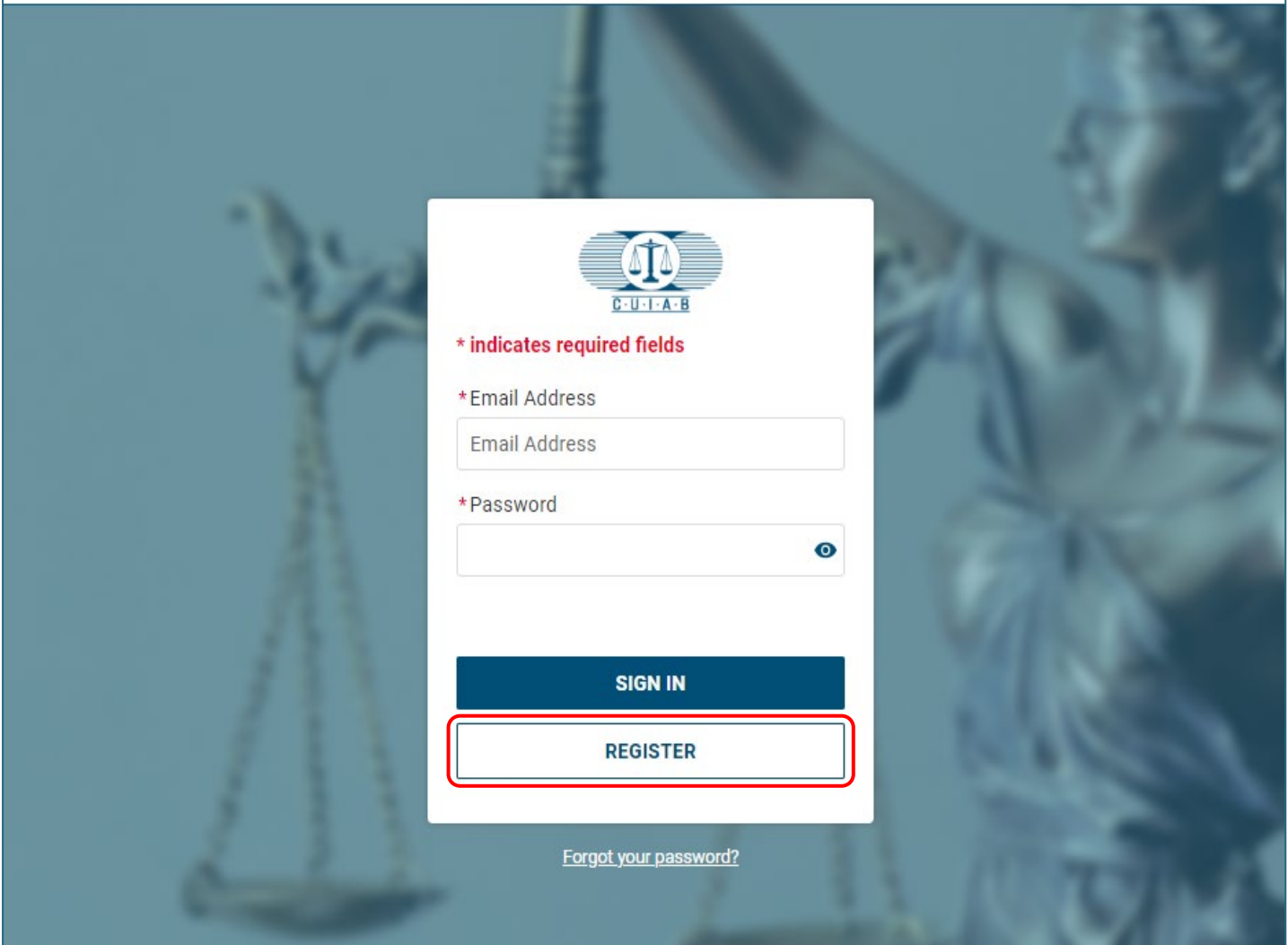
Before registering, if **English is NOT** your preferred language, please select from our limited list of languages. 

Click on the **REGISTER** button to create an account as:

- A **Claimant** with an existing case
- An **Employer** with an existing benefit or tax case

**The following information is required to create and register an account:**

- Active e-mail address
- Active case with the C.U.I.A.B.
- Telephone number
- For Claimant Only:
  - Social Security Number
  - Date of birth
- For Employers Only:
  - Employer Account Number





## 4. Terms and Conditions

To proceed with the registration process, please:

- Read the Terms and Conditions.
- Check the box to confirm you have read and understand the terms and conditions.
- Click **NEXT** to proceed.



## Register for CUIAB Account

- ① Terms and Conditions ——— ② Affiliation ——— ③ Registration

### TERMS AND CONDITIONS

Please read through the entire Terms and Conditions before proceeding. Please note that fields marked with \* are mandatory.

CUIAB was created by the Legislature in 1943, the California Unemployment Insurance Appeals Board (CUIAB) is an independent administrative court system for workers and employers seeking to challenge decisions made by the Employment Development Department (EDD). Appeals are the first opportunity for all parties to present evidence and tell their side of the story before an Administrative Law Judge (ALJ) and have that ALJ decide the case. The ALJ's decision may be appealed to a five-member Board appointed by the Governor and the Legislature. The Board's decision is final, unless overturned by the California Superior Court. If a party appeals, EDD's original decision is reviewed by an ALJ. The ALJ can overturn, agree with, or modify EDD's decision. The losing party can appeal the ALJ's decision to CUIAB's five-member Board, appointed by the Governor and Legislature. California is one of 47 states to offer this second level of review. The Board's decision is CUIAB's final decision. Workers and employers who disagree with CUIAB's final decision may appeal to the California Superior Court system, which is outside of CUIAB.

CUIAB's services are free to the participants, and do not require an attorney. The proceedings are funded almost completely by federal dollars (93%), with state special funds paying for costs related to disability and paid family leave cases (6.6%), and the state General Fund paying for less than one-half of one percent (0.4%) of the costs.

\*  I have read and understand all the above Terms and Conditions





## 5. Affiliation

This will bring you to the affiliation page.

Under Select Affiliation:

- Click on **Select an Option** drop down box.
- Select the appropriate claimant or employer option.
- Click **Next** to proceed.

Claimants - continue to **Step 6**

Employers - continue to **Step 7**



## Register for CUIAB Account

1 Terms and Conditions — 2 Affiliation — 3 Registration

### AFFILIATION

To register for a new Account, please select your affiliation. Please note that fields marked with \* are mandatory.

\*SELECT AFFILIATION

Select an Option ▼

- I am a Claimant with an existing case
- I am an Employer with an existing benefits or tax case

Next







## 6. Claimant Registration Form

When registering as a Claimant, information marked with an asterisk (\*) must be provided.

Once the necessary information has been entered on the registration form, click the **SUBMIT** button.

After clicking **SUBMIT**, an **automatic confirmation email** will be sent to the email address provided during completion of the registration form.

Continue to

**Step 8**



### Register for CUIAB Account

1 Terms and Conditions — 2 Affiliation — 3 Registration

#### ACCOUNT INFORMATION

To register for a new Account, please provide the following information. You can only register an account if you have an existing case. Please enter your existing case number. Please note that fields marked with \* are mandatory.

\*SELECTED AFFILIATION

I am a Claimant with an existing case ▼

\*CASE NUMBER

Please enter your existing case number

Your default "Preferred Mode of Communication" will be email. You can change it to US Mail anytime under your profile after completing the registration process.

\*EMAIL

Your email address will be your username

\*CONFIRM EMAIL

\*CLAIMANT SSN

Please enter in format : XXX-XX-XXXX

\*DATE OF BIRTH

\*PHONE

Please enter in format : XXX-XXX-XXXX

Back

Submit





## 7. Employer Registration Form

When registering as an Employer, information marked with an asterisk (\*) must be provided.

\*\*For Employer Account Number, **only enter** the first **seven (7) digits**. Do Not include hyphen or the 8<sup>th</sup> digit.

\* EDD EMPLOYER ACCOUNT NUMBER

Once the necessary information has been entered on the registration form, click the **SUBMIT** button.

After clicking **SUBMIT**, an **automatic confirmation email** will be sent to the email address provided during completion of the registration form.

STATE OF CALIFORNIA  
UNEMPLOYMENT INSURANCE APPEALS BOARD

LOG IN FORGOT PASSWORD? REGISTER English (US) ▼

### Register for CUIAB Account

1

 Terms and Conditions
 

2

 Affiliation
 

3

 Registration

**ACCOUNT INFORMATION**

To register for a new Account, please provide the following information. You can only register an account if you have an existing case. Please enter your existing case number. Please note that fields marked with \* are mandatory.

\*SELECTED AFFILIATION

\*CASE NUMBER

Please enter your existing case number

Please provide the EDD Employer Account Number for the employer account you want to connect to. If you do not have EDD Employer Account Number or do not know it, please contact CUIAB at (833) 784-2227 during normal working hours..

\* EDD EMPLOYER ACCOUNT NUMBER

\*EMPLOYER CONTACT LAST NAME

\*EMPLOYER CONTACT FIRST NAME

\*EMPLOYER CONTACT LAST NAME

Your default "Preferred Mode of Communication" will be email. You can change it to US Mail anytime under your profile after completing the registration process.

\*EMAIL

Your email address will be your username

\*CONFIRM EMAIL

\*PHONE

Please enter in format : XXX-XXX-XXXX

Back

Submit



## 8. Welcome to C.U.I.A.B.

A “Welcome to C.U.I.A.B.” email will be sent to the email address that was provided during completion of the registration form.

Click on the **link** included within the email to complete the account registration and password creation process.

Welcome to CUIAB



noreply@salesforce.com on behalf of CUIAB <appdev@cuiab.ca.gov>  
To clmttest9@yopmail.com

Reply	Reply All	Forward	
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Thu 4/21/2022 9:48 AM

We removed extra line breaks from this message.

Hi Martha,

Welcome to CUIAB! To get started, go to [https://myappeal.cuiab.ca.gov/login?  
c=kmKDwg8rbp.u7d5nZmPLS5WzB7USDEXbG3C4hjD\\_rWgDXt5AZp4irDyFn\\_cqcyngM0AD3U468vLsgaDwEEkHbnL9uVQb1jnRss9ma  
ZnM3zMbe3MDz0MF4Q8OFRnA9Xd6KoXKyXVnx\\_j2hNUEI\\_o5Scv4LXJPF.gW4z9XcWH82s0yFIGxn79a3bRW.kbpml4AOoyQDTi](https://myappeal.cuiab.ca.gov/login?c=kmKDwg8rbp.u7d5nZmPLS5WzB7USDEXbG3C4hjD_rWgDXt5AZp4irDyFn_cqcyngM0AD3U468vLsgaDwEEkHbnL9uVQb1jnRss9maZnM3zMbe3MDz0MF4Q8OFRnA9Xd6KoXKyXVnx_j2hNUEI_o5Scv4LXJPF.gW4z9XcWH82s0yFIGxn79a3bRW.kbpml4AOoyQDTi)

Username: [clmttest9@yopmail.com](mailto:clmttest9@yopmail.com)

Thanks,  
California Unemployment Insurance Appeals Board .



## 9. Password Creation


Passwords are case sensitive and must include:

- At least 8 characters
- 1 uppercase letter
- 1 lowercase letter
- 1 number and
- 1 special character

Enter and re-enter your new password to confirm.

Click on **Change Password** to create your new password.

Once submitted, you will automatically be directed to your **myAppeal** account.



### Change Your Password

Enter a new password for  
**emailaddress@provided.com** .

Make sure to include at least:

- ✓ 8 characters
- ✓ 1 uppercase letter
- ✓ 1 lowercase letter
- ✓ 1 number
- ✓ 1 special character ⓘ

\* New Password

..... Good

\* Confirm New Password

..... Match

**Change Password**

Password was last changed on 6/14/2024,  
11:09 AM.

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## 10. Congratulations!

You now have a C.U.I.A.B. **myAppeal** account, which provides access to various self-service tools, including current case information and documents, the ability to upload and download electronic documents, and email updates and notifications.

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UNEMPLOYMENT INSURANCE APPEALS BOARD

English (US) ▼

### My Cases

Below is a list of cases where you have been identified as a party. You will be able to access the case for up to 90 days after the case is closed. For any further action, please contact CUIAB Customer Support at (833) 784-2227 during normal working hours

**NOTICE: You MUST Open your case file at the link below to read your Hearing Notice for instructions.**

**Enter full Case Number, SSN or EDD Account ID**

Q Enter Value to Search

**To request changes click below to use the Action Request Menu.**

Case Number	Your Affiliation	Hearing Date & Time	Case Status	Board Appeal Filing Deadline	Writ Filing Deadline	Case Retention Date	Action Request Menu
<a href="#">10300938</a>	CLAIMANT		Open				

Previous **1** Next

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