

**MINUTES  
FOR THE REGULAR MEETING  
CALIFORNIA UNEMPLOYMENT INSURANCE APPEALS BOARD  
Docket No. 5706**

**Open Session**

The Appeals Board meeting convened at 11:00 a.m., October 16, 2024, with Vice-Chair Laura Kent-Monning presiding.

<b>1. Roll Call: <u>Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Michael Allen, Chair		X
Laura Kent-Monning, Vice-Chair	X	
Mike Eng	X	
Bob Wieckowski	X	

**2. Approval of Minutes:**

The Board approved the September 18, 2024, Meeting Minutes.

**3. Vice-Chair's Report:**

Since the last meeting, the Board resolved approximately 588 second-level appeals, 551 of which were issued within CAMS. Vice-Chair Kent-Monning expressed her appreciation for the CUIAB staff for their work and dedication.

**4. Board Member Reports:**

Member Eng thanked Vice-Chair Kent-Monning for presiding in Chair Allen's absence.

**5. Public Comment**

No public comment.

**6. Chief ALJ/Executive Director, Michael Cutri Report:**

In September, the field offices closed approximately 24,000 cases. The average case age decreased to 66 days, significantly ahead of the 205-day national average.

Since the last Board meeting, CUIAB has hired three support staff with eleven pending hires. There are currently 127 field office ALJs and CUIAB continues to monitor the ALJ caseloads and evaluate staffing levels.

Chief Cutri congratulated Administrative Law Judge Andrea Miles on her appointment as Supervising ALJ for the Sacramento Office of Appeals.

There have been no security incidents since the last meeting.

Vice-Chair Kent-Monning congratulated Supervising ALJ Andrea Miles on her appointment.

Member Wieckowski congratulated Supervising ALJ Andrea Miles on her appointment and commended CUIAB for decreasing the backlog of cases.

#### **7. Supervising ALJ for Appellate Operations, Rebecca Bach Report:**

Supervising Judge Bach congratulated Supervising ALJ Andrea Miles on her appointment and reported that during September, 90.3% of second-level appeals were resolved within 45 days, 98.4% within 75 days. The average case age was 34.4 days.

Vice-Chair Kent-Monning commended AO on its work and the efforts of AO cross-training program.

Member Eng congratulated Supervising ALJ Andrea Miles on her appointment.

Member Wieckowski asked about the last scheduled dates of the AO cross-training program. SJ Bach advised that the program will end on November 1.

#### **8. Chief Information Officer, Jefferson Willoughby Report**

CIO Willoughby reported that October is National Cybersecurity Awareness Month. Testing for the Group Three CAMS software release is underway.

Vice-Chair Kent-Monning inquired about the meaning of “delegated access” within CAMS. CIO Willoughby explained this refers to circumstances involving agents representing parties in multiple unrelated matters.

Member Eng thanked SJ Bach and the IT team for their assistance.

Member Wieckowski inquired about the optimization of the calendaring functions in CAMS. CIO Willoughby that this refers to the ability to adjust the calendaring to prioritize types of cases rather than relying strictly on a “first in first out” basis.

**9. Chief of Administrative Services, Robert Silva Report:**

Report given by Chief Cutri.

**Closed Session:**

There was no closed session.

**Adjournment**