



STATE OF CALIFORNIA
UNEMPLOYMENT INSURANCE APPEALS BOARD



CUIAB **myAppeal** - Portal User Guide

California Unemployment Insurance Appeals Board (CUIAB)



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Welcome to **myAppeal**, the CUIAB's online public web portal.

Overview of the CUIAB myAppeal Portal

- Provides secured access to real-time appeal information.
- Accessible using mobile devices and personal computers.
- Online services include options to download, upload, request, and submit documents.
- Receive electronic notifications via email.



* indicates required fields

*Email Address

*Password

SIGN IN

REGISTER

[Forgot your password?](#)



Home Screen

- This is the first page displayed when accessing your CUIAB **myAppeal** account.
- The left sidebar menu contains the following:

 Dashboard

 Profile

 FAQs

 Logout




My Cases

Below is a list of cases where you have been identified as a party. You will be able to access the case for up to 90 days after the case is closed. For any further action, please contact CUIAB Customer Support at (619) 614-4573 during normal working hours

Enter full Case Number, SSN or EDD
Account ID

🔍 Enter Value To Search

Case Number	Your Affiliation	Hearing Date & Time	Case Status	Board Appeal Filing Deadline	Writ Filing Deadline	Case Retention Date	Action Request Menu
00045552	CLAIMANT	03/29/2021 02:00 PM	Closed				

Previous **1** Next

Showing Page 1 of 1



Dashboard

1. My Cases

Will display a list of all cases that are currently in open status or that have closed within the last 90 days.

2. Dashboard

Provides a brief overview of each appeal case, which includes the affiliation, hearing date and time, case status, deadline for filing a Board Appeal and Writ, case retention date, and the Action Request Menu.

3. Search option

Provides an option to search for cases.

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UNEMPLOYMENT INSURANCE APPEALS BOARD

My Cases 1

Below is a list of cases where you have been identified as a party. You will be able to access the case for up to 90 days after the case is closed. For any further action, please contact CUIAB Customer Support at (619) 614-4573 during normal working hours

Enter full Case Number, SSN or EDD Account ID **3**

Q Enter Value To Search

Case Number	Your Affiliation	Hearing Date & Time	Case Status	Board Appeal Filing Deadline	Writ Filing Deadline	Case Retention Date	Action Request Menu
00045552	CLAIMANT	03/29/2021 02:00 PM	Closed				

Previous **1** Next

Showing Page 1 of 1



Dashboard | My Cases

To access detailed appeal case information, click on **Case Number**.

My Cases

Below is a list of cases where you have been identified as a party. You will be able to access the case for up to 90 days after the case is closed. For any further action, please contact CUIAB Customer Support at (619) 614-4573 during normal working hours

Enter full Case Number, SSN or EDD Account ID

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Previous 1 Next

Showing Page 1 of 1



Case Number Screen

1. Case Number
2. Case Documents
3. Hearing Recordings
4. Authorized Representative Information

Case Number : 00045552 1

Action Request Menu

Your Affiliation	Hearing Date & Time	Case Status	Board Appeal Filing Deadline	Writ Filing Deadline	Case Retention Date
CLAIMANT	03/29/2021 02:00 PM	Closed			

CASE DOCUMENTS 2

Upload Documents

Document Title	Exhibit Name	Created Date	Download
Decision - 049 - SAN DIEGO PACUI - Case No. 00045552.pdf		04/16/2021	↓
Decision - Tristan E Avila - Case No. 00045552.pdf		04/16/2021	↓
AMENDED Hear Notice - Tristan E Avila - Case No. 00045552.pdf		03/26/2021	↓
Hear Notice - Tristan E Avila - Case No. 00045552.pdf		03/23/2021	↓
AMENDED Hear Notice - Tristan E Avila - Case No. 00045552.pdf		03/23/2021	↓
AMENDED Hear Notice - Tristan E Avila - Case No. 00045552.pdf		03/23/2021	↓
AMENDED Hear Notice - Tristan E Avila - Case No. 00045552.pdf		03/22/2021	↓
Hear Notice - Tristan E Avila - Case No. 00045552.pdf		03/22/2021	↓

HEARING RECORDINGS 3

Retrieve Recording Files

If you encounter any technical issues with audio playback, please contact CUIAB at (619) 614-4573

Please click 'Retrieve Recording Files' button to view all hearing recordings.

Authorized Representative Information 4

Add Authorized Rep.

No Authorized Representative has been added yet



Case Number

Details included under Case Number are:

- Affiliation – Claimant, Employer, or Employer Tax Petitioner
- Hearing Date & Time
- Case Status
- Board Appeal Filing Deadline
- Case Retention Date

Action Request Menu

- Provides users options to update or make various changes to their appeal.

Case Number : 00045552 [Action Request Menu](#)

Your Affiliation	Hearing Date & Time	Case Status	Board Appeal Filing Deadline	Writ Filing Deadline	Case Retention Date
CLAIMANT	03/29/2021 02:00 PM	Closed			

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Authorized Representative Information [Add Authorized Rep.](#)

No Authorized Representative has been added yet



Action Request Menu

Depending on the **status** of each appeal case, **myAppeal** registered account holders will have access to specific **Action Request** options, as follows:

Action Request For Hearing

- **Reopen** an appeal case, after closure
- Request an **Interpreter**
- **Withdraw** an appeal
- Request a Phone Hearing
- Postponement of an appeal
- Other

Board Appeal

- To appeal the decision issued by the CUIAB Administrative Law Judge

General Action Request

- Request a Phone or In-Person Hearing
- Copy of Documents
- Add a Representative
- Add Agency Representative
- Other

Profile Update

- Request to make changes to user profile
- Language preference

Subpoena

- Witness(es)/Document Notice to Subpoena/Duces

Tax Petition

- File Tax Petition



Case Documents

Within the **CASE DOCUMENTS** box, **myAppeal** registered account holders will be able to:

Upload

- Documents, files, pictures, and audio

Download

- Appeal Case Documents

Case Number : 00045552 [Action Request Menu](#)

Your Affiliation	Hearing Date & Time	Case Status	Board Appeal Filing Deadline	Writ Filing Deadline	Case Retention Date
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HEARING RECORDINGS [Retrieve Recording Files](#)

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Please click 'Retrieve Recording Files' button to view all hearing recordings.

Authorized Representative Information [Add Authorized Rep.](#)

No Authorized Representative has been added yet



Hearing Recordings

Listen to the recorded appeal hearing by clicking on:

Retrieve Recording Files

The hearing recording will be made available once a hearing has concluded.

Case Number : 00045552

Action Request Menu

Your Affiliation	Hearing Date & Time	Case Status	Board Appeal Filing Deadline	Writ Filing Deadline	Case Retention Date
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Authorized Representative Information

Add Authorized Rep.

No Authorized Representative has been added yet



Authorized Representative Information

To add a **Representative** or **Agency Representative**, click on:

Add Authorized Rep.

The following information for the Authorized Representative will be necessary:

- Name
- E-mail
- Phone number
- Address

Case Number : 00045552

Action Request Menu

Your Affiliation	Hearing Date & Time	Case Status	Board Appeal Filing Deadline	Writ Filing Deadline	Case Retention Date
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Authorized Representative Information

No Authorized Representative has been added yet



Add Authorized Rep.

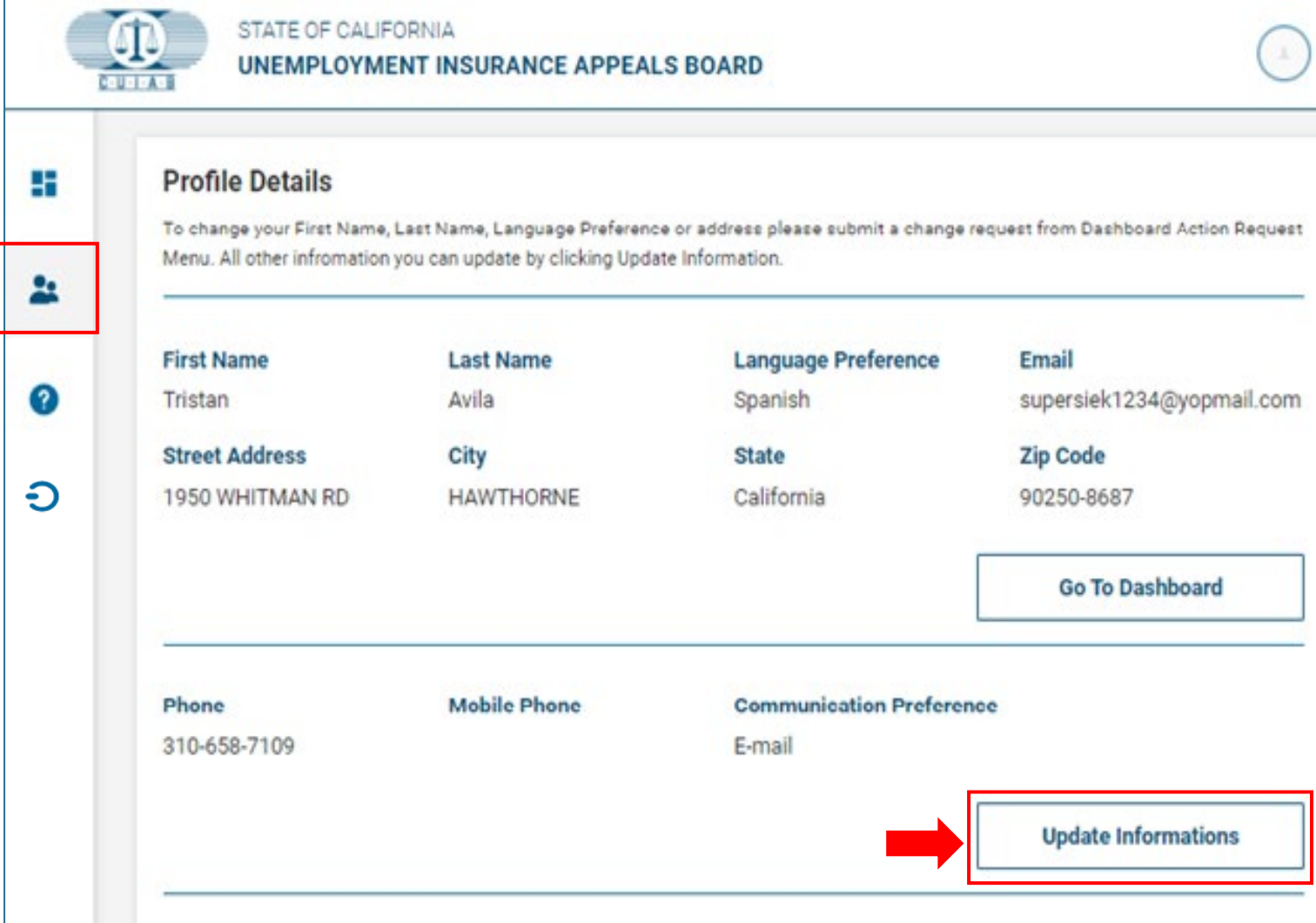


Profile Details

Shows the **myAppeal** Registered Account Holder's:

- First and Last names
- Address
- Language Preference
- Email
- Phone Number(s) & Communication Preference

myAppeal account holders can update **Phone Number(s) & Communication Preference** by clicking on **Update Informations**.



The screenshot shows the 'Profile Details' page of the State of California Unemployment Insurance Appeals Board. The page header includes the logo and name of the board. A sidebar on the left contains navigation icons, with the profile icon highlighted by a red box. The main content area displays the user's profile information in a table format. A 'Go To Dashboard' button is located at the bottom right of the profile section. At the bottom of the page, an 'Update Informations' button is highlighted with a red box, and a red arrow points to it from the left.

First Name	Last Name	Language Preference	Email
Tristan	Avila	Spanish	supersiek1234@yopmail.com
Street Address	City	State	Zip Code
1950 WHITMAN RD	HAWTHORNE	California	90250-8687

[Go To Dashboard](#)

Phone	Mobile Phone	Communication Preference
310-658-7109		E-mail

[Update Informations](#)



Profile Details

Phone Number & Communication Preference

Communication Preference

- Allows user to select their preferred method to receive communication from CUIAB. The account holders will need to choose between:

→ **E-mail**

Or

→ **U.S Mail**

→ Click on **Save**

- For other changes, submit a request using the **Action Request Menu**.

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Profile Details

Please make sure to save the below informations by clicking Save button after making changes.

Phone: 310-658-7109

Mobile Phone: [Empty]

*Communication Preference

- ✓ E-mail
- U.S Mail

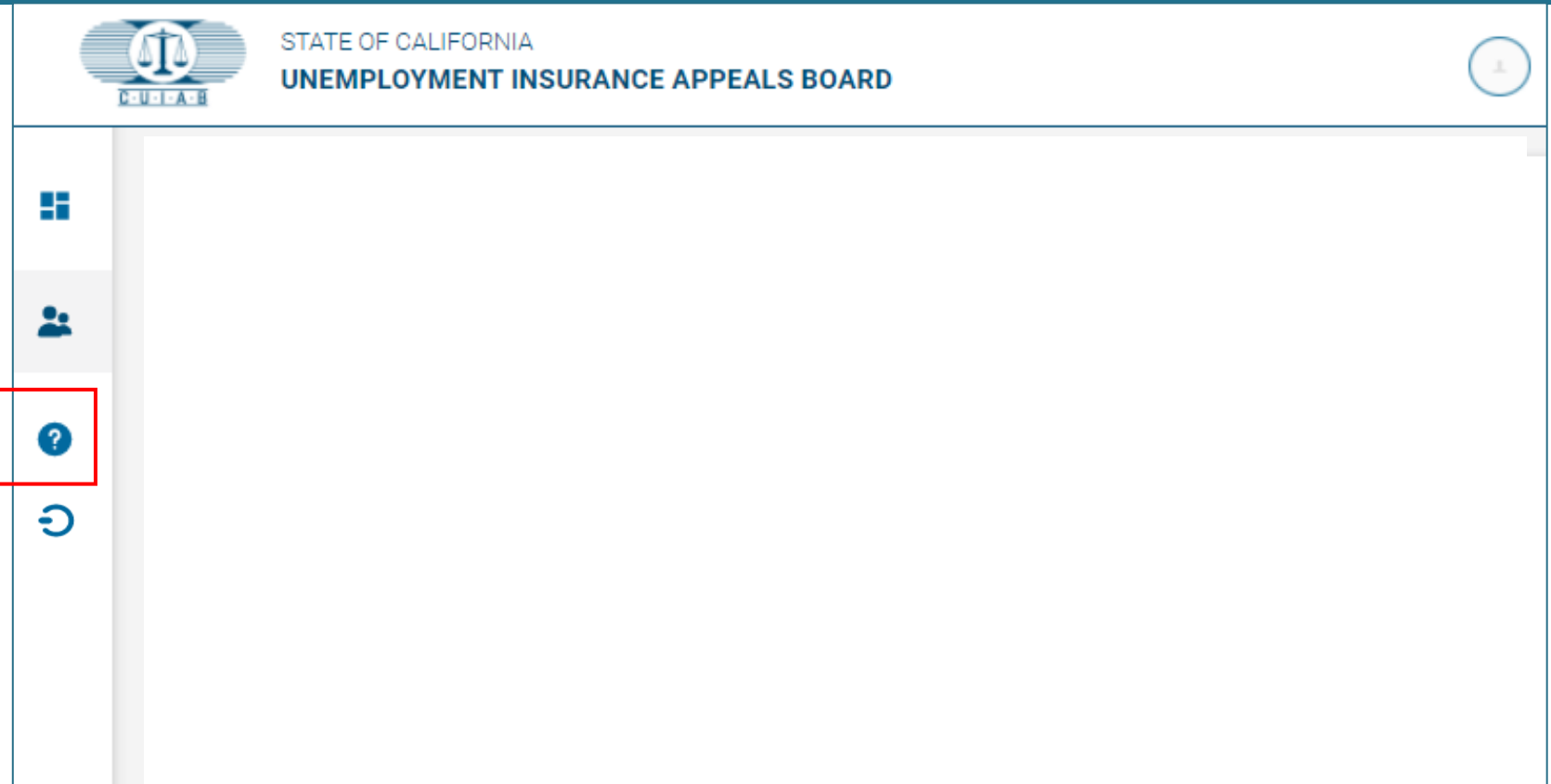
Back Save



? FAQs

Provides a list of Frequently Asked Questions that **myAppeal** users can refer to.

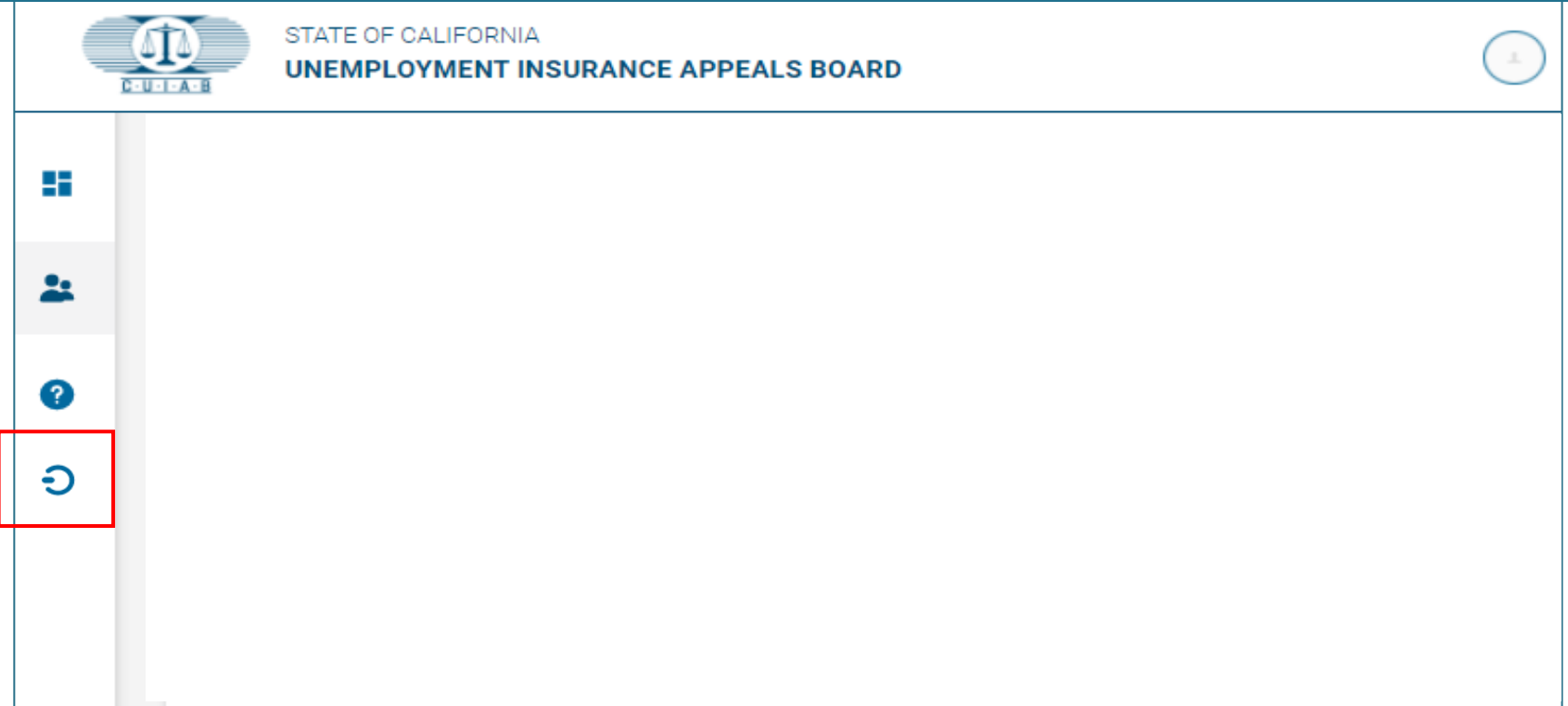
Click on  to go directly to FAQs.





Logout

Logout of **myAppeal** anytime by clicking on the Logout icon.



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- Grid icon
- Person icon
- Question mark icon
- Logout icon** (highlighted with a red box)